

SHUN LEE CATHOLIC SECONDARY SCHOOL

ANNUAL SCHOOL PLAN

2022-23

順利天主教中學



SHUN LEE CATHOLIC SECONDARY SCHOOL

School Mission

The School is dedicated to providing a positive learning environment in which students understand the truth of the Gospel and experience the love of Christ. It is where students learn to integrate Christian faith with Chinese culture and life for holistic personal development.

We believe that students are unique individuals possessing distinctive gifts and talents. We thus commit ourselves to helping students develop their potential to the fullest and become independent learners capable of mastering self-learning skills, with emphasis on fostering positive attitudes towards life.

We devote ourselves to educating students to become responsible citizens who are eager and competent to make contributions to society, and to encourage them to carry on the best of Chinese culture.

Major Concerns for 2021/22 – 2023/24

1. Fostering self-regulated learning skills to enhance learning effectiveness
2. Strengthening Catholic Education Core Values
3. Nurturing Students into Competent Shunleers

Major Concern 1: Fostering self-regulated learning skills to enhance learning effectiveness

Targets	Strategies	Success Criteria	Methods of Evaluation	Time Scale	People in charge	Resources Required
1. Strengthening students' engagement in learning	<ul style="list-style-type: none"> Teachers incorporate e-Learning strategies in 4Ps to strengthen students' engagement in learning. 	<ul style="list-style-type: none"> Teachers design student-centred learning activities that enable students to show high engagement in lessons through 4Ps. 	<ul style="list-style-type: none"> L&T Survey Stakeholders' Survey Lesson observation Subjects' evaluation 	2022-23	Wong MC	<ul style="list-style-type: none"> Support from IT technicians Professional development programmes on the use of e-Learning strategies to exhibit 4Ps
2. Enhancing students' self-regulated learning skills	<ul style="list-style-type: none"> Subject heads strengthen lesson preparation by monitoring (i) the implementation of learning objectives and strategies based on assessment data and (ii) the provision of quality feedback to enrich students' learning. Technology & Living teachers develop learning materials to equip S1-S3 students with skills to optimize the use of iPad for learning and revision. Teachers provide opportunities for students' self-learning through engaging students in research works / mini projects / using self-access digital learning content. Promote good practices of subjects in developing students' self-learning among teachers in the professional development programmes. 	<ul style="list-style-type: none"> Teachers are able to analyze students' strengths and weaknesses in learning from the assessment data, and then adjust the learning and teaching strategies for improving curriculum planning & implementation. Students are able to exhibit good note-taking and data management skills when using iPad. Students have varied assignment tasks including research works, mini projects and independent self-learning tasks, through which students can develop self-learning skills. 	<ul style="list-style-type: none"> Assignment packages on assessment literacy L&T Survey Stakeholders' Survey Assignment Inspection Lesson observation Subjects' evaluation 	2022-23	Wong MC & Chuk SH	<ul style="list-style-type: none"> Support from 1 teaching assistant Professional development programmes on assessment literacy and developing students' self-learning skills

Major Concern 2: Strengthening Catholic Education core values

Tasks	Strategies	Success Criteria	Methods of Evaluation	Time Scale	People in charge	Resources Required
1. Teachers and students share the values of life, family, justice, love and truth	<ul style="list-style-type: none"> ✧ Strengthen Catholic Education Core Values with the focus on one particular value in each academic year ✧ (2022-23: Justice) 	<ul style="list-style-type: none"> ✧ 75% or above of the students understand and are aware of the focused core value 	<ul style="list-style-type: none"> ✧ Teacher observation ✧ Survey results 	2022-2023	Koong TM Leung CY	<ul style="list-style-type: none"> ✧ Clerical Support
	<ul style="list-style-type: none"> ✧ Teachers incorporate values in their lessons, activities and programmes 	<ul style="list-style-type: none"> ✧ Appropriate behaviour of students can be observed in different activities and programmes ✧ Students and teachers do sharing on themes related to Catholic Education Core Values in school activities such as assembly ✧ 50% of subjects include topics concerning the focused core value in the syllabus. 	<ul style="list-style-type: none"> ✧ Teacher observation ✧ Survey results ✧ Stocktaking of scheme of work 	2022-2023	Koong TM Chan SL	<ul style="list-style-type: none"> ✧ Clerical Support
	<ul style="list-style-type: none"> ✧ Parent education programme will be arranged to enhance Catholic Education Core Values 	<ul style="list-style-type: none"> ✧ 70% or above of the participating rate in the seminars ✧ Parents show more awareness of the Catholic Education core values 	<ul style="list-style-type: none"> ✧ Number of participants ✧ Parents' Feedback ✧ Survey results 	2022-2023	Leung CY Liu PS	<ul style="list-style-type: none"> ✧ Clerical Support ✧ NGO
2. Foster students' positive attitude	<ul style="list-style-type: none"> ✧ Enhance mental health programmes for the better well-being of students 	<ul style="list-style-type: none"> ✧ 75% of students are aware of the importance of positive thinking ✧ Students show the ability to feel, express and manage a range of positive and negative emotions. 	<ul style="list-style-type: none"> ✧ Teacher observation ✧ Survey results ✧ Assessment tools 	2022-2023	Liu PS Koong TM	<ul style="list-style-type: none"> ✧ Clerical Support ✧ Social Workers ✧ NGO ✧ RA

Tasks	Strategies	Success Criteria	Methods of Evaluation	Time Scale	People in charge	Resources Required
	<ul style="list-style-type: none"> ✧ To organize activities to nurture students' resilience in adversities 	<ul style="list-style-type: none"> ✧ 75% of the participating students give positive feedback ✧ Students understand and appreciate their strengths and weaknesses ✧ Students show willpower and ability to face difficulties in their lives 	<ul style="list-style-type: none"> ✧ Teacher observation ✧ Students' behavior in school ✧ Survey results 	2022-2023	Yip PH Leung CY	<ul style="list-style-type: none"> ✧ ECA ✧ NGO

Major Concern 3: Nurturing students into competent Shunleers

Target	Strategies	Success Criteria	Methods of Evaluation	Time Scale	People in charge	Resources Required
1. Enhancing the current ECA system	✧ Introduce more clubs which suit students' interest.	✧ Attendance of club members	✧ Attendance	2022-2023	Yip PH	✧ Clerical Support
	✧ Refine the duty arrangement of club teacher advisors.	✧ Teacher advisors are evenly allocated in different activities	✧ Teacher observation	2022-2023	Yip PH	
	✧ Increase teachers' awareness in coaching committee members on how to conduct committee meetings as well as club activities.	✧ Students become confident in conducting committee meetings as well as club activities.	✧ Teacher observation ✧ Survey results	2022-2023	Yip PH	
2. Developing Students' Competence	✧ Provide sufficient time to organize and participate in activities by arranging Activity Days.	✧ Students show improvement in communication, activity planning and execution skills	✧ Teacher observation ✧ Survey results	2022-2023	Yip PH	✧ Clerical Support
	✧ Introduce Award and Punishment systems for ECA.	✧ Students are aware of their responsibilities	✧ Teacher observation ✧ Survey results	2022-2023	Yip PH	✧ E-Enrolment
	✧ Revise various activities and programmes to unleash the potential of students to strengthen students' confidence.	✧ Students become reflective and aware of their own potential, weaknesses and responsibilities	✧ Teacher observation ✧ Survey results	2022-2023	Yip PH	✧ Clerical Support
	✧ Tap resources from external organizations to provide more opportunities for students with different potentials.	✧ Students show more leadership qualities and skills	✧ Teacher observation	2022-2023	Yip PH A/CT	✧ Clerical Support
	✧ Teachers enrich students' exposure by engaging them in co-/cross-curricular activities.	✧ Students have greater self-confidence through participating in co-/cross-curricular activities.	✧ Teacher observation ✧ Survey results	2022-2023	Yip PH	
	✧ Subjects and teams create a talent pool and engage the selected students in external programmes and competitions.	✧ Students have greater self-confidence through participating in external programmes and competitions.	✧ Teacher observation ✧ Survey results	2022-2023	Yip PH Subject panel heads	

Appendix I Plan on Use of Capacity Enhancement Grant

School : Shun Lee Catholic Secondary School

Year : 2022/23

Task Area	Major Area(s) of Concern	Implementation Plan	Benefits Anticipated	Implementation Schedule	Resource Required	Performance Indicators	Assessment Mechanism	Person-in-charge
Self-evaluation and Planning of Subjects and Committees	Meeting the needs of self-evaluation and planning	To employ 12 part-time invigilators to take up some invigilation duties of teachers	Teachers can spare more time for self-evaluation and planning for new academic year	Evaluation and development meetings can be arranged in Final Examination period	Salary of part-time invigilators: \$30,000	<ul style="list-style-type: none"> ✧ Punctuality of the self-evaluation reports and programme plans ✧ Quality of the self-evaluation reports and programme plans 	Questionnaires to teachers to assess their workload on evaluation and planning	Mui HY
Enhancing students' religious and spiritual development	Enriching students' religious experiences	To employ a part-time pastoral care worker to organize religious activities	Students will have more exposure to different religious and spiritual activities	Religious and spiritual activities will be arranged after-school and during school assemblies	Salary & MPF of pastoral care worker: \$110,000	<ul style="list-style-type: none"> ✧ Active participation of students in religious and spiritual activities 	Students' development in affective domain in APASO	Leung CY

Task Area	Major Area(s) of Concern	Implementation Plan	Benefits Anticipated	Implementation Schedule	Resource Required	Performance Indicators	Assessment Mechanism	Person- in-charge
Enhancing students' personal development	Organizing activities geared for students' personal growth	To employ a student development assistant to organize student activities	Students will have more activities nurturing their personal growth	Activities geared for students' personal growth will be arranged after-school and during school assemblies	Salary & MPF of student development assistant: \$120,000	✧ Active participation of students in personal growth activities	Students' development in affective domain in APASO	Koong TM
Enhancing the administration work of Department of Mathematics	Providing support to Department of Mathematics	To employ a teaching assistant to take up the administration and clerical work and provide enrichment lessons for senior secondary students who drop elective subjects	Teachers can receive sufficient clerical support for curriculum enhancement. Senior secondary students can receive learning support in their core subjects.	1 teaching assistant will be employed for Mathematics throughout the academic year	Salary & MPF of the teaching assistant: \$240,000	✧ Reduction in time spent on clerical and administration duties	Teacher workload survey	Wong MC
Supporting the school's implementation of e-learning	Providing technical support to teachers in the e-learning implementation	To employ 2 technical support assistants to provide e-learning support for teachers	Teachers can have more technical support while adopting e-learning strategies.	2 technical support assistants will be employed throughout the academic year	Salary of tutors: \$140,000	✧ Teachers' frequent use of different e-learning strategies	Lesson observation and Stakeholders' Survey	Pau CW

TOTAL = \$640,000

Appendix II Life-wide Learning Grant

Shun Lee Catholic Secondary School Life-wide Learning Grant Plan on the Use of the Grant 2022-2023 School Year

Declaration: We understand clearly the principles on the use of the Life-wide Learning Grant and, after consulting teachers on the allocation of the resources, plan to deploy the Grant for promoting the following items.

Category 1: To organise / participate in life-wide learning activities

Schools are required to complete this part				Completion of this part is not mandatory								
Groups/ Teams	Subject/ Committee	Activity	Estimated Expenses (\$)	Brief Description and Objective of the Activity	Domain (Please select or fill in the domain of the activity as appropriate)	Brief Description of the Monitoring / Evaluation Mechanism	Essential Learning Experiences (Please put a ✓ in the appropriate box(es); more than one option can be selected)					Subject Panel / Teacher- in-charge
							I	V	P	S	C	
							I: Intellectual Development (closely linked with curriculum)					
							V: Values Education					
							P: Physical and Aesthetic Development					
							S: Community Service					
							C: Career-related Experiences					
1.1	Local Activities: To organise life-wide learning activities in different KLAs / cross-KLA / curriculum areas to enhance learning effectiveness, or to organise diversified life-wide learning activities to cater for students' interests and abilities for stretching students’ potential and nurturing in students positive values and attitudes											
Academics activity groups	Extended Curriculum	Transport & Travelling	\$7,070.00	Evaluation by teacher & checking the attendance			✓					Wong CS
Academics activity groups	OLE- Aesthetic Developmen t & Career	Transportation and Travelling fee Course and workshop fee	\$16,000.00	Evaluation by teacher & checking the attendance						✓		Wu SC

Academics activity groups	OLE(RS)	visit fees transportation fees for visit fees for guest, talk fees for service education in S.4	\$18,000.00	Evaluation by teacher & checking the attendance						✓		Leung CY
Academics activity groups	SHUN Teens Programme	Coach booking & activity transportation Competition application fee Student Training Fee	\$55,000.00	Evaluation by teacher & checking the attendance			✓					Yip PH Wu KW
Academics activity groups	V-Power	Service Plan	\$49,950.00	Evaluation by teacher & checking the attendance						✓		Lee MT
Academics activity groups	V-Power	Service Plan from NGO(18-19)	\$32,868.00							✓		Lee MT
Recreational Groups	Athletic Meets	Truck Fee Sports Ground fee	\$6,500.00	Evaluation by teacher & checking the attendance					✓			Cheung WH
Recreational Groups	Athletic Team	Booking Fee Coach Fee	\$18,000.00	Evaluation by teacher & checking the attendance					✓			Cheung WH
Recreational Groups	Badminton Club & Team	Booking Fee Coach Fee	\$101,400.00	Evaluation by teacher & checking the attendance					✓			Cheung WH
Recreational Groups	Basketball Team	Coach Fee Application Fee & Indoor Booking Fee	\$89,600.00	Evaluation by teacher & checking the attendance					✓			Li LT
Recreational Groups	Football Team	Booking Fee Coach Fee Application fee for competition	\$27,000.00	Evaluation by teacher & checking the attendance					✓			Wong YT
Recreational Groups	Handball Team	competition fee, coach fee, application fee	\$71,600.00	Evaluation by teacher & checking the attendance					✓			Cheung WH
Recreational Groups	Sports Training Camp	Facilitate Booking Fee Coach Fee	\$32,500.00	Evaluation by teacher & checking the attendance					✓			Cheung WH
Interest Groups	Art Club	Transportation and Travelling Fee Instructor's Fee	\$5,000.00	Evaluation by teacher & checking the attendance					✓			Wu SC

Interest Groups	Catechism Class	fees for visit, events, talks, transportation	\$1,600.00	Evaluation by teacher & checking the attendance				✓				Leung CY
Interest Groups	Catholic Society	Visit Fees & Training	\$5,500.00	Evaluation by teacher & checking the attendance				✓				Sae-Lim
Interest Groups	Coffee Club	Workshop Fee	\$18,000.00	Evaluation by teacher & checking the attendance							✓	Lau TK Chuk SH
Interest Groups	Cosmetics Club	Tutor Fee	\$10,000.00	Evaluation by teacher & checking the attendance							✓	Siu WS
Interest Groups	Chinese History Club	本地考察費用	\$1,000.00	Evaluation by teacher & checking the attendance			✓					Lee WY
Interest Groups	Dance Club	membership and competition fees booking fee transportation fee	\$8,300.00	Evaluation by teacher & checking the attendance					✓			Leung CY
Interest Groups	Drama Society	Coach Fee Workshop Fee	\$21,500.00	Evaluation by teacher & checking the attendance					✓			Lo KP
Interest Groups	Girls' Choir	competition fee, transportation fee, master class	\$13,000.00	Evaluation by teacher & checking the attendance					✓			Siu PY
Interest Groups	Green Club	Workshop Fee	\$2,000.00	Evaluation by teacher & checking the attendance			✓					Lee MT
Interest Groups	Leathercraft Club	Workshop Fee	\$15,000.00	Evaluation by teacher & checking the attendance						✓		Lam HT Chan KP
Interest Groups	Mathematics Training Team	Application fee, Coach fee	\$7,000.00	Evaluation by teacher & checking the attendance			✓					Chan SL
Interest Groups	Netflix & Philosophy Club	Talk & workshop fee	\$2,000.00	Evaluation by teacher & checking the attendance			✓					Matthew Chang
Interest Groups	Photography Club	Student Activities	\$300.00	Evaluation by teacher & checking the attendance						✓		Wong MM
Interest Groups	Putonghua and Foreign Language Club	Tutor Fee	\$6,000.00	Evaluation by teacher & checking the attendance			✓					Or MY

Interest Groups	Robotics Team	Competition Registration Fee	\$5,000.00	Evaluation by teacher & checking the attendance			✓					Pau CW
Interest Groups	School Backstage Team	Performance Appreciation	\$1,500.00	Evaluation by teacher & checking the attendance				✓				Lo KP
Interest Groups	School Band	Competition & transportation fee Coach fee	\$249,300.00	Evaluation by teacher & checking the attendance				✓				Siu PY
Interest Groups	String Orchestra	Transportation Fee Coach fee	\$120,300.00	Evaluation by teacher & checking the attendance				✓				Siu PY
Interest Groups	Table Tennis Team	Coach fee, booking fee, competition fee	\$25,500.00	Evaluation by teacher & checking the attendance				✓				Lo SC
Interest Groups	Volleyball Team	Booking fee, Coach fee	\$44,800.00	Evaluation by teacher & checking the attendance				✓				Wu KW Kwok WL
Interest Groups	Yoga Club	Instructor's fee, Studio Rental Fee	\$5,000.00	Evaluation by teacher & checking the attendance				✓				Ho MK
Interest Groups	Pawsitive Encounter	Workshop Fee & Transportation Fee	\$3,500.00	Evaluation by teacher & checking the attendance				✓				Cho CM
Service Group	ECA Committee	Student Activities	\$145,000.00	Evaluation by teacher & checking the attendance					✓			Yip PH Cheung WH
Service Group	Girl Guide	Girl Guide Association membership fee	\$250.00	Evaluation by teacher & checking the attendance					✓			Liu PS
Service Groups	Red Cross YU 151	Student Activities	\$200.00	Evaluation by teacher & checking the attendance					✓			Wong CS
Service Groups	SA Committee	Leadership training fee	\$2,000.00	Evaluation by teacher & checking the attendance					✓			Koong TM
Service Groups	Career Guidance Team	Career-related workshops	\$80,000.00	Evaluation by teacher & checking the attendance						✓		Chan KP
Service Groups	Guidance Team	Guidance Prefect Training Camp	\$5,000.00	Evaluation by teacher & checking the attendance						✓		Liu PS
Service Groups	Discipline	Prefect Training	\$18,000.00	Evaluation by teacher & checking the attendance					✓			Chan SL

Service Groups	Religious Activities Committee	camp fees for students	\$13,000.00	Evaluation by teacher & checking the attendance						✓		Leung CY
Student Organizations	Students' Union	voluntary work	\$8,000.00	Evaluation by teacher & checking the attendance							✓	Ho MK
Student Organizations	Four House	Booking fee, Coach fee	\$7,000.00	Evaluation by teacher & checking the attendance						✓		Lam HT
Special Activities	Diocesan Athletic Meet	Application Fee Truck Fee Coach Fee	\$27,500.00	Evaluation by teacher & checking the attendance					✓			Cheung WH
Special Activities	Swimming Gala	Truck Fee Swimming Pool Booking fee	\$3,800.00	Evaluation by teacher & checking the attendance					✓			Cheung WH
Special Activities	Inter-Class Competition	Booking fee	\$1,200.00	Evaluation by teacher & checking the attendance					✓			Cheung WH
Special Activities	Inter-School Competition	Application fee Annual Membership fee Student Registration fee	\$32,400.00	Evaluation by teacher & checking the attendance					✓			Cheung WH
Sub-total of Item 1.1			\$1,439,938.00									
1.2	Non-Local Activities: To organise or participate in non-local exchange activities or non-local competitions to broaden students' horizons											
1	Study Tour	Student & Teacher's Subsidy	\$440,000.00	Evaluation by teacher & checking the attendance			✓					Lee WY
Sub-total of Item 1.2			\$440,000.00									
Total for Category 1			\$1,879,938.00									

Category 2: To procure equipment, consumables or learning resources for promoting life-wide learning (Compulsory)

No.		Item	Estimated Expenses
Academics activity groups	OLE-Aesthetic Development & Career	Teaching Aids	\$500.00
Academics activity groups	SHUN Teens Programme	Equipment, Stationery, Prizes	\$13,000.00
Academics activity groups	V-Power	Materials	\$4,100.00
Recreational Groups	Athletic Meets	Stop Watches, Trophies and medals	\$17,000.00
Recreational Groups	Athletic Team	Team Uniform, Equipment, Spike shoes	\$22,000.00
Recreational Groups	Badminton Club & Team	Materials, Rackets & shuttlecock	\$7,600.00
Recreational Groups	Basketball Team	Basketballs, net and bag, Training Tools	\$7,000.00
Recreational Groups	Football Team	Uniform, Equipment	\$6,300.00
Recreational Groups	Handball Team	Fitness equipment and training accessories, consumables	\$8,000.00
Recreational Groups	Sports Training Camp	Miscellaneous	\$2,500.00
Interest Groups	Art Club	Materials	\$4,000.00
Interest Groups	Catechism Class	Reference books, consumables, stationery	\$1,300.00
Interest Groups	Catholic Society	Consumables, Prizes	\$2,600.00
Interest Groups	Chinese History Club	Materials, Stationery	\$1,800.00
Interest Groups	Chinese Promotion Team	Consumables, Prizes	\$1,200.00
Interest Groups	Coffee Club	Materials, printing fee, books, equipment	\$7,800.00

Interest Groups	Cosmetics Club	Accessories, materials, notes fee	\$6,300.00
Interest Groups	Dance Club	Costume, make-up materials, stationery	\$5,300.00
Interest Groups	Drama Society	Printing Fee	\$300.00
Interest Groups	English Rave	Consumables, printing fee, stationery	\$2,700.00
Interest Groups	Girls' Choir	Scores, folders	\$3,000.00
Interest Groups	Green Club	Materials	\$1,700.00
Interest Groups	Leathercraft Club	Books, Materials	\$3,800.00
Interest Groups	Mathematics Training Team	Books, Materials, Stationery	\$1,500.00
Interest Groups	Netflix & Philosophy Club	Materials, Stationery	\$1,150.00
Interest Groups	Photography Club	Stationery, Consumables	\$1,600.00
Interest Groups	Putonghua and Foreign Language Club	Materials	\$3,000.00
Interest Groups	Robotics Team	Accessories, tools, uniform	\$14,000.00
Interest Groups	School Backstage Team	Equipment, Stationery	\$1,800.00
Interest Groups	School Band	maintenance of instruments, reed, oil, grease, scores	\$123,800.00
Interest Groups	Science society	Materials, Stationery	\$1,700.00
Interest Groups	String Orchestra	Scores, accessories, instruments	\$30,000.00
Interest Groups	Table Tennis Team	Balls, bats & nets, team uniform	\$2,000.00
Interest Groups	Volleyball Team	consumables, souvenir & gift, materials	\$7,100.00
Interest Groups	Yoga Club	Sanitizer, stationery, materials	\$300.00
Interest Groups	Pawsitive Encounter	Printing Fee	\$800.00
Service Group	ECA Committee	Consumables, Stationery	\$4,000.00
Service Group	Girl Guide	Materials, Uniform	\$2,100.00
Service Groups	Social Service Group	Souvenirs, Board Decoration	\$2,500.00
Special Activities	Diocesan Athletic Meet	Uniform, Consumables	\$11,000.00

Special Activities	Inter-Class Competition	Consumables	\$9,700.00
Special Activities	Swimming Gala	Stop Watches, Trophies and medals	\$12,500.00
Student Organizations	Class Club	Prizes, Consumables, Materials	\$3,500.00
Student Organizations	Four House	Materials, Book Coupon	\$7,500.00
Estimated Expenses for Category 2			\$371,350.00
Estimated Expenses for Categories 1 & 2			\$2,251,288.00

Category 3: Estimated Number of Student Beneficiaries (Compulsory)

Total number of students in the school:	758
Estimated number of student beneficiaries:	758
Percentage of students benefitting from the Grant (%):	100%

Name of Contact Person for LWL:	Yip Pak Hang
Post of Contact Person for LWL:	SGM

Appendix III : Plan on School-based After-school Learning and Support Programmes

Name of School: Shun Lee Catholic Secondary School

Project Coordinator: Mr. Koong Tak Man **Contact Telephone No.:** 23893082

A. The estimated number of students (count by heads) benefitted under this Programme is 488 (including A. 96 CSSA recipients, B. 296 SFAS full-grant recipients and C. 96 under school's discretionary quota).

B. Information on Activities to be subsidized / complemented by the grant.

*Name / Type of activity	Objectives of the activity	Success criteria (e.g. learning effectiveness)	Method(s) of evaluation (e.g. test, questionnaire, etc)	Period/Date activity to be held	Estimated no. of participating eligible students [#]			Estimated expenditure (\$)	Name of partner/service provider (if applicable)
					A	B	C		
1. English Writing Workshop for S1-3 (estimated participants =75, 25 students per level)	<ul style="list-style-type: none"> To enhance students' writing skills 	<ul style="list-style-type: none"> Produce writings with improved development of ideas 	<ul style="list-style-type: none"> Teachers' observation and feedback given by course instructors 	July 2023	7	22	7	\$7,200 (\$200 per student 6-hour workshop)	Service Provider to be confirmed for S1-S2 Alumni for S3
2. English Writing Workshop for S5 (estimated participants = 40 students)	<ul style="list-style-type: none"> To prepare students for HKDSE writing exam 	<ul style="list-style-type: none"> Produce writings with improved development of ideas 	<ul style="list-style-type: none"> Teachers' observation and feedback given by course instructors 	July 2023	4	12	4	\$8,000 (\$400 per student)	Alumni
3. English Speaking Workshop for S1 – S3 (estimated participants = 75, 25 students per level)	<ul style="list-style-type: none"> To enhance low-achievers' speaking skills. 	<ul style="list-style-type: none"> Attain Level 3 in the speaking exam 	<ul style="list-style-type: none"> Teachers' observation and feedback given by course instructors 	July 2023	7	22	7	\$4,680 (\$130 per student)	Alumni
4. English Summer Learning Support Classes for S1 – S3 (estimated participants = 75 students)	<ul style="list-style-type: none"> To consolidate low achievers' language skills 	<ul style="list-style-type: none"> Score at least 75% of the marks in end-of course assessment 	<ul style="list-style-type: none"> Assessment score and comments from course instructors 	July 2023	7	22	7	\$5,400 (\$150 per student)	Alumni

5. Mathematics Remedial Classes in summer holiday (estimated participants: 80 students S1 – S3)	<ul style="list-style-type: none"> To improve students basic concepts of Mathematics 	<ul style="list-style-type: none"> Students have greater confidence in solving basic Mathematics problems 	<ul style="list-style-type: none"> Tutors' and Teachers' report 	July 2023	8	24	8	\$4,800 (\$120 per student)	Alumni
6. Mathematics Remedial Classes after school (estimated participants: 90 students S1 to S3)	<ul style="list-style-type: none"> To improve students basic concepts of Mathematics 	<ul style="list-style-type: none"> Students have greater confidence in solving basic Mathematics problems 	<ul style="list-style-type: none"> Tutors' and Teachers' report 	Oct 2022 – May 2023	9	27	9	\$3,600 (\$80 per student)	Alumni
7. Mathematics Remedial Classes after school (estimated participants: 25 S5 students in 1st term, 30 S5 students in 2nd term and 20 S6 students)	<ul style="list-style-type: none"> To improve students basic concepts of Mathematics To help students consolidate the syllabus taught in the school year 	<ul style="list-style-type: none"> Attain level 2 or 3 in exams 	<ul style="list-style-type: none"> Internal exam or HKDSE results 	Sept 2022– May 2023	7	22	7	\$19,260 (\$5:\$360 per student in 1st term and \$540 per student in 2nd term) (\$6: \$720 per student)	Alumni
8. International Competition and Assessments for Schools – Mathematics : (125 students S1 – S3)	<ul style="list-style-type: none"> To provide students chances to sit for an international assessment To provide students more exposure in solving real life problems involving Mathematics 	<ul style="list-style-type: none"> Students show greater competency in Mathematics Students have a better mastery in related problems 	<ul style="list-style-type: none"> Assessment report 	March 2023	12	37	12	\$4,270 (\$70 per students)	ICAS Hong Kong Office
9. Musical instrument classes (estimated participants: 70 students)	<ul style="list-style-type: none"> To develop the students' interested in learning instruments. 	<ul style="list-style-type: none"> Students actively participate in various school/public performances, competitions and examinations. 	<ul style="list-style-type: none"> Tutors' report ABRSM result performances 	Sept 2022 - Aug 2023	7	21	7	\$112,000 (\$3,200 per student around 40 lessons in one year)	Nil
10. Music festival (estimated participants: 25 students)	<ul style="list-style-type: none"> To compete with other participants. 	<ul style="list-style-type: none"> More than 70% of students get merit 	<ul style="list-style-type: none"> The result 	March 2023	2	7	2	\$3,300 (around \$300 per student)	Hong Kong Schools Music and Speech Association

11. S1 Saturday Tutorial Class (estimated participants: 32 students in 1 st term, 20 students in 2 nd term)	<ul style="list-style-type: none"> To help S1 students to learn better in subjects taught in English 	<ul style="list-style-type: none"> The students show greater confidence and proficiency in using English to learn Math, IH and Science. 	<ul style="list-style-type: none"> Questionnaire Observation from subject teachers Test and examination result 	Oct 2022-Dec 2022 Feb 2023-Jun 2023	5	15	5	\$23,025 (\$835 per student in 1st term and \$1050 per student in 2nd term)	Alumni
12. S5 Spiritual Class (estimated participants: 35 students)	<ul style="list-style-type: none"> Strengthen the class spirit and increase the self- awareness in spiritual health 	<ul style="list-style-type: none"> Students show confidence and positive attitude in life. 	<ul style="list-style-type: none"> Questionnaire 	Sept 2022-Aug 2023	3	10	3	\$1,600 (\$100 per student)	To be confirmed
13. Spiritual Education Program (estimated participants: 20 students)	<ul style="list-style-type: none"> Increase the self-awareness of spiritual health 	<ul style="list-style-type: none"> Students show high self-esteem & good social skills 	<ul style="list-style-type: none"> Attendance record 	Sept 2022-Aug 2023	2	6	2	\$3,000 (\$300 per student)	School base
14. Painting Lesson (estimated participants: 19 S4 students 15 S5 students 20 S3-S4 students)	<ul style="list-style-type: none"> To improve students' painting technique / computer art technique 	<ul style="list-style-type: none"> Students shows greater competency in painting and computer art. 	<ul style="list-style-type: none"> Teachers' observation 	Sept 2022– June 2023	5	16	5	\$7,800 (\$300 per student)	Alumni / Artist
15. HKICPA/HKABE BAFS Mock Examination (estimated participants: 12 S6 students)	<ul style="list-style-type: none"> To help students from low income families to prepare well for the HKDSE Examination on BAFS, as well as to develop and assess candidates' understanding and application of basic accounting and business knowledge, skills and values to meet different business needs 	<ul style="list-style-type: none"> Attain Grade 3 or above in the examination 	<ul style="list-style-type: none"> Exam result 	December 2022	1	3	1	\$650 (\$130 per student, based on exam fee & marking fee)	Co-organized by Hong Kong Institute of CPAs (HKICPA) and Hong Kong Association for Business Education Limited (HKABE)

16. After-school small group academic enhancement class for S1-S3 students (estimated participants: 40 students)	<ul style="list-style-type: none">Provide more academic support for low achievers	<ul style="list-style-type: none">Students show progress in academic performance	<ul style="list-style-type: none">Test and Exam results and teachers’ observation	Sept 2022– June 2023	4	12	4	\$10,000 (\$500 per student)	Part-time tutors
17. 文化交流活動 (預計人數: 60 人)	<ul style="list-style-type: none">與宗教科、地理科、視藝等課程配合舉辦活動讓學生認識不同國家的文化	學生能將文化交流活動所學應用於課程學習內	<ul style="list-style-type: none">問卷調查教師觀察	2023 年 4 月至 2023 年 7 月	6	18	6	\$60,000 (\$2,000 per student)	未確定
Total no. of activities: 17				@No. of man-times	96	296	96	<u>Estimated total: \$278,585</u>	
				**Total no. of man-times	488				

4050

Note:

* Name/type of activities are categorized as follows: tutorial service, learning skill training, languages training, visits, art /culture activities, sports, self-confidence development, volunteer service, adventure activities, leadership training, and communication skills training courses.

@ Man-times: refers to the aggregate no. of benefitted students participating in each activity listed above.

**Total no. of man-times: the aggregate of man-times (A) + (B) + (C)

Eligible students: students in receipt of CSSA (A), SFAS full grant (B) and disadvantaged students identified by the school under the discretionary quota (C) .

Appendix IV : Plan on Diversity Learning Grant

Year plan – Measures to broaden students’ choices of elective subjects and provision of gifted education programmes for 2022 to 2023 Cohort of NSS Students (S4-S6)

The following programmes are adopted with the support of EDB’s Diversity Learning Grant (DLG):

DLG funded Programme(s)	Strategies & benefits anticipated (e.g. in what way students’ diverse learning needs are catered for)	Name of programme(s)/course(s)	Target students	Evaluation of student Learning/success indicator	Teacher in Charge	Budget
Gifted Programmes – English Language	Enhancing elite students’ writing skills	Elite Writing Class	20 (S6 students)	Teachers’ observation of students’ performance	Chan S	\$6,000
	Enhancing elite students’ public presentation skills	Elite Public Speaking Class	48 (S4-S6 students)	Teachers’ observation of students’ performance	Chan S	\$4,000
資優課程 – 中文科	閱讀古今中國文學作品，提升同學閱讀及鑒賞能力，培養閱讀興趣和習慣	中文文學精進班(閱讀)	25 (S4-S6 students)	Teachers’ observation of students’ performance	Chuk SH	\$6,000
Gifted Programmes – Innovation & Entrepreneurship	Enhancing students’ skills in creating innovative solutions to real-world problems	MIT Innovation Academy	5 (S4-S6 students)	Students’ prototypes and presentations	Lui CS	\$15,000
Gifted Programmes – Robotics & AI Programming	Enhancing students’ strategic planning skills in developing a diverse fleet of robots and engaging in team battles	Robotics and AI Programming Course	15 (S4-S6 students)	Teachers’ observation of students’ performance	Pau CW	\$5,000
Gifted Programmes – Leadership	Enhancing students’ leadership skills	Leadership Training	20 (S4-S6 students)	Teachers’ observation of students’ performance	Yip PH	\$5,000
Gifted Programmes – Credit-bearing Courses	Broadening gifted students’ horizons by supporting them to engage in inclusive and inspiring learning environment provided by universities / institutions	Credit-bearing Courses	15 (S4-S6 students)	Teachers’ observation	Wong MC	\$25,000
					Total :	\$66,000

Appendix V

順利天主教中學
姊妹學校交流計劃書
2022-2023 學年

姊妹學校名稱：上海田家炳中學

締結日期：13-6-2017

本校擬於計劃推行期間舉辦下列姊妹學校交流活動：

項目編號	交流項目名稱及內容	預期目標	監察／評估	津貼分配
1.	<u>上海文化及普通話學習交流團</u> <ul style="list-style-type: none"> 由 3 位老師帶領 30 位中二及中三同學出訪 2023 年 4 月 10 日至 4 月 14 日 到田中與上海學生一起上課 和上海同學一起體驗參與課外活動 和學生領袖交流帶領課外活動經驗 考察上海的歷史文化及環境保護的發展 	<ul style="list-style-type: none"> 提升同學聽說普通話的能力 加深同學對國家的社會和文化發展情況認識 增進兩地同學和老師之間溝通及友誼 增加對上海學生的學習水平和生活了解 學習帶領活動技巧 	<p>評估成效及匯報:</p> <ul style="list-style-type: none"> 學生及老師問卷 學生反思報告 回校普通話課內匯報學習成果 	<p>團費:</p> <p>學生:每人資助\$7,000, 共 30 人 \$7,000 x 30 = \$210,000</p> <p>老師:每人資助\$7,000, 共 3 人 \$7,000 x 3 = \$21,000</p> <p>交流活動文具及其他後備支出: \$4,000</p> <p>總支出:\$235,000</p>

Appendix VI

Shun Lee Catholic Secondary School
Plan on the Use of the Promotion of Reading Grant
2022-23 School Year

The major objectives for Promotion of Reading: To promote a positive reading atmosphere conducive to the building of knowledge, acquisition of skills and cultivation of positive attitude and values.

	Item	Estimated Expenses (\$)
1	Consumables	8,000
	Consumable items	
	Book wrapping plastic film	
2	Student Activities	19,000
	Conduct talks	
	Library activities	
	Holiday Reading Scheme	
	Subsidising students for reading related activities and courses	
3	Printing & Stationery	3,000
	Photocopying and stationery for library and reading room	
4	Library Books	30,000
	Printed books and magazines	
Total:		\$60,000

Appendix VII

順利天主教中學

教育局「支援推行高中公民與社會發展科的一筆過津貼」計劃書 (2021-2024)

負責人：梅浩賢

預算：

項目 \ 年份	2021-2022	2022-2023	2023-2024
1. 購買推行公民科的學與教資源 如：參考書、刊物、多媒體及電子教學材料等	\$10,000 • 出版社電子教材:\$2,000 • 教師參考書 \$2,000 • 學生參考書 \$1,000 • 多媒體及電子教材:\$3,500 • 刊物: \$1,500	\$13,500 • 出版社電子教材:\$3,000 • 教師參考書 \$2,000 • 學生參考書 \$3,000 • 多媒體及電子教材:\$3,500 • 刊物: \$2,000	\$13,500 • 出版社電子教材:\$3,000 • 教師參考書 \$2,000 • 學生參考書 \$3,000 • 多媒體及電子教材:\$3,500 • 刊物: \$2,000
2. 購買流動應用程式或軟件	\$5,000	\$5,000	\$5,000
3. 資助學生參加由學校或校外機構舉辦在本地或內地的校本學習活動費用和交通費(參觀、實地考察、體驗學習營等)	\$20,000 (活動收費、交通)	\$30,000	\$40,000
4. 資助學生參加由教育局舉辦的內地考察/交流活動的費用	\$15,000 (交通、住宿)	\$20,000	\$25,000
5. 資助教師前往內地參加和公民科課程相關的教或學交流活動費用	\$15,000 (行程、課程、交流 活動費用)	\$16,500	\$16,500
6. 支付學生參加和公民科課程相關在本地或在內地舉行的聯校/跨課程活動的費用	\$10,000 (參與比賽、體驗學習的報名費、交通費和住宿費用)	\$15,000	\$25,000
總開支金額:	\$75000	\$100000	\$125000