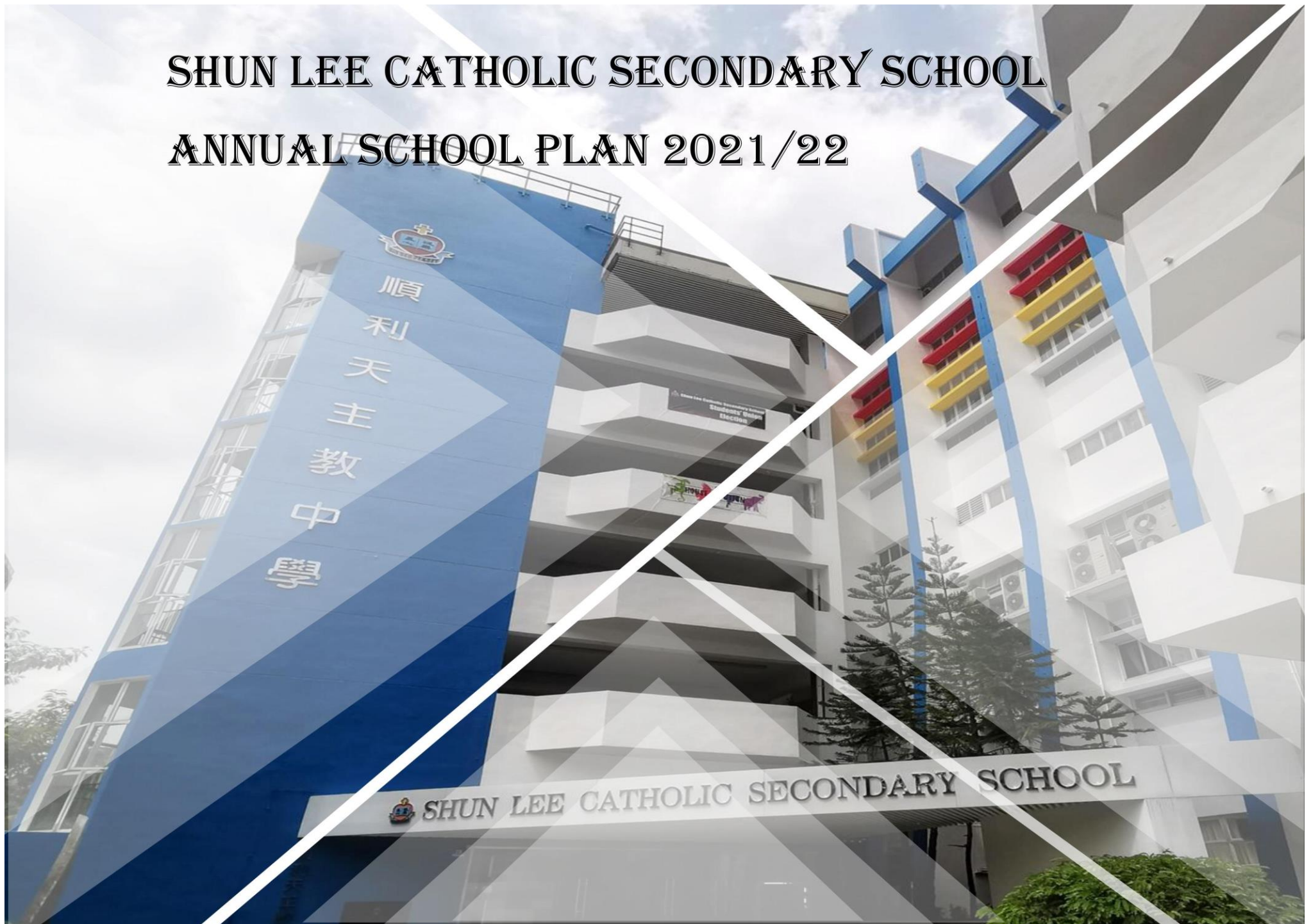


# SHUN LEE CATHOLIC SECONDARY SCHOOL

## ANNUAL SCHOOL PLAN 2021/22



## **School Mission**

The School is dedicated to providing a positive learning environment in which students understand the truth of the Gospel and experience the love of Christ. It is where students learn to integrate Christian faith with Chinese culture and life for holistic personal development.

We believe that students are unique individuals possessing distinctive gifts and talents. We thus commit ourselves to helping students develop their potential to the fullest and become independent learners capable of mastering self-learning skills, with emphasis on fostering positive attitudes towards life.

We devote ourselves to educating students to become responsible citizens who are eager and competent to make contributions to society, and to encourage them to carry on the best of Chinese culture.

## **Major Concerns for 2021/22 – 2023/24**

1. Fostering self-regulated learning skills to enhance learning effectiveness
2. Strengthening Catholic Education Core Values
3. Nurturing Students into Competent Shunleers

## Major Concern 1: Fostering self-regulated learning skills to enhance learning effectiveness

Targets	Strategies	Success Criteria	Methods of Evaluation	Time Scale	People in charge	Resources Required
1. Strengthening students' engagement in learning	<ul style="list-style-type: none"> <li>Teachers incorporate e-learning strategies in 4Ps to strengthen students' engagement in learning.</li> <li>All subjects design and deliver 1 teaching package that exhibits 4Ps with the use of e-learning strategies.</li> </ul>	<ul style="list-style-type: none"> <li>Teachers design more student-centred learning activities that enable students to show higher engagement in lessons through 4Ps.</li> </ul>	<ul style="list-style-type: none"> <li>Assignment packages submitted by subjects</li> <li>L&amp;T Survey</li> <li>Stakeholders' Survey</li> <li>Lesson observation</li> <li>Subjects' evaluation</li> </ul>	2021-2022	Wong MC Wong LY	<ul style="list-style-type: none"> <li>IT technicians</li> <li>Professional development programmes on the use of e-learning strategies to exhibit 4Ps</li> </ul>
2. Enhancing students' self-regulated learning skills	<ul style="list-style-type: none"> <li>Subject heads strengthen lesson preparation by monitoring (i) the implementation of learning objectives and strategies based on assessment data and (ii) the provision of quality feedback to enrich students' learning.</li> <li>Technology &amp; Living teachers develop learning materials to equip S1-S3 students with skills to optimize the use of iPad for learning and revision.</li> <li>Teachers provide opportunities for students' self-learning through engaging in research works / projects / self-access digital learning content.</li> <li>Promote experience sharing among teachers on how to develop students' self-learning skills.</li> </ul>	<ul style="list-style-type: none"> <li>Teachers are able to analyze students' strengths and weaknesses in learning from the assessment data, and then adjust the learning and teaching strategies for improving curriculum planning &amp; implementation.</li> <li>Students are able to exhibit good note-taking and data management skills when using iPad.</li> <li>Students have varied assignment tasks including research works, projects and independent self-learning tasks, through which students can develop self-learning skills.</li> </ul>	<ul style="list-style-type: none"> <li>Assignment Inspection</li> <li>L&amp;T Survey</li> <li>Stakeholders' Survey</li> <li>Lesson observation</li> <li>Subjects' evaluation</li> </ul>	2021-2022	Wong MC Wong LY	<ul style="list-style-type: none"> <li>teaching assistant</li> <li>Professional development programmes on developing students' self-learning skills</li> </ul>

## Major Concern 2: Strengthening Catholic Education Core Values

Targets	Strategies	Success Criteria	Methods of Evaluation	Time Scale	People in charge	Resources Required
1. Teachers and students share the values of life, family, justice, love and truth	✧ Strengthen Catholic Education Core Values with the focus on one particular value in each academic year (2021-22: Love)	✧ 75% or above of the students understand and aware of the focused core value	✧ Teacher observation ✧ Survey results	2021-2022	SA Committee (Koong TM)	✧ Clerical Support
	✧ Teachers incorporate values in their lessons, activities and programmes	✧ Appropriate behaviour of students can be observed in different activities and programmes ✧ Students and teachers do sharing on themes related to Catholic Education Core Values in school activities such as assembly	✧ Teacher observation ✧ Survey results ✧ Stocktaking of scheme of work	2021-2022	Koong TM Chan SL Chan KP	✧ Clerical Support
	✧ Parent education programme will be arranged to enhance Catholic Education Core Values	✧ 70% or above of the participating rate in the seminars ✧ Parents show more awareness of the Catholic Education core values	✧ Number of participants ✧ Parents 'Feedback ✧ Survey results	2021-2022	Koong TM Leung CY Liu PS	✧ Clerical Support ✧ NGO
2. Foster students' positive attitude	✧ Enhance mental health programmes for the better well-being of students	✧ 75% of students are aware of the importance of positive thinking ✧ Students show the ability to feel, express and manage a range of positive and negative emotions.	✧ Teacher observation ✧ Survey results ✧ Assessment tools	2021-2022	Liu PS Koong TM Leung CY	✧ Clerical Support ✧ Social Workers ✧ NGO ✧ RA
	✧ To organize activities to nurture students' resilience in adversities	✧ 75% of the participating students give positive feedback ✧ Students understand and appreciate their strengths and weaknesses ✧ Students show willpower and ability to conquer difficulties in their lives	✧ Teacher observation ✧ Students' behavior in school ✧ Survey results	2021-2022	Chan SL YIP PH Leung CY	✧ ECA ✧ NGO

### Major Concern 3: Nurturing Students into Competent Shunleers

Targets	Strategies	Success Criteria	Methods of Evaluation	Time Scale	People in charge	Resources Required
<b>1. Enhancing the current ECA system</b>	✧ Introduce more clubs which suit students' interest.	✧ Attendance of club members	✧ Attendance	2021-2022	Yip PH	✧ Clerical Support
	✧ Refine the duty arrangement of club teacher advisors.	✧ Teacher advisors are evenly allocated in different activities	✧ Teacher observation	2021-2022	Yip PH	
	✧ Increase teachers' awareness of coaching committee members on how to conduct committee meetings as well as club activities.	✧ Students become confident in conducting committee meetings as well as club activities.	✧ Teacher observation ✧ Survey results	2021-2022	Yip PH	
<b>2. Developing Students' Competence</b>	✧ Provide sufficient time to organize and participate in activities by arranging Activity days.	✧ Students show improvement in communication, activity planning and execution skills	✧ Teacher observation ✧ Survey results	2021-2022	Yip PH	✧ Clerical Support
	✧ Introduce Award and Punishment systems for ECA.	✧ Students are aware of their responsibilities	✧ Teacher observation ✧ Survey results	2021-2022	Yip PH Chan SL	✧ Clerical Support
	✧ Revise the current school activities and programmes to further unleash the students' potential and strengthen their confidence.	✧ Students become reflective and aware of their own potential, weaknesses and responsibilities	✧ Teacher observation ✧ Survey results	2021-2022	Yip PH	✧ Clerical Support
	✧ Tap resources from external organizations to provide more opportunities for students with different potentials.	✧ Students show more leadership qualities and skills	✧ Teacher observation	2021-2022	Yip PH	✧ Clerical Support
	✧ Teachers enrich students' exposure by engaging them in co-/cross-curricular activities.	✧ Students have greater self-confidence through participating in co-/cross-curricular activities.	✧ Teacher observation ✧ Survey results	2021-2022	Yip PH	
	✧ Subjects and teams create a talent pool and engage the selected students in external programmes and competitions.	✧ Students have greater self-confidence through participating in external programmes and competitions.	✧ Teacher observation ✧ Survey results	2021-2022	Yip PH	

# Appendix 1 Plan on Use of Capacity Enhancement Grant

School : Shun Lee Catholic Secondary School

Year : 2021/22

Task Area	Major Area(s) of Concern	Implementation Plan	Benefits Anticipated	Implementation Schedule	Resource Required	Performance Indicators	Assessment Mechanism	Person-in-charge
Self-evaluation and Planning of Subjects and Committees	Meeting the needs of self-evaluation and planning	To employ 12 part-time invigilators to take up some invigilation duties of teachers	Teachers can spare more time for self-evaluation and planning for new academic year	Evaluation and development meetings can be arranged in Final Examination period	Salary of part-time invigilators  \$30,000	✧ Punctuality of the self-evaluation reports and programme plans ✧ Quality of the self-evaluation reports and programme plans	Questionnaires to teachers to assess their workload on evaluation and planning	Mui HY
Enhancing students' religious and spiritual development	Enriching students' religious experiences	To employ a part-time pastoral care worker to organize religious activities	Students will have more exposure to different religious and spiritual activities	Religious and spiritual activities will be arranged after-school and during school assemblies	Salary & MPF of pastoral care worker: \$130,000	✧ Active participation of students in religious and spiritual activities	Students' development in affective domain in APASO	Leung CY
Enhancing the administration work of English Language and Mathematics	Providing support to Department of English Language and Department of Mathematics	To employ 2 teaching assistants to take up the administration and clerical work and provide enrichment lessons for senior secondary students who drop elective subjects	Teachers can receive sufficient clerical and teaching support Senior secondary students can receive learning support in their core subjects	1 teaching assistant will be employed <b>respectively</b> for English Language and Mathematics throughout the academic year	Salary & MPF of the teaching assistant: \$500,000	✧ Reduction in time spent on clerical and administration duties	Teacher workload survey	Wong LY
Enhancing students' academic performance	Providing learning support to low achievers	To employ tutors to provide after-school learning support for S1-S3 students	Students can have more academic support	6 tutors will be employed to provide after-school small group tutorials	Salary of tutors: \$20,000	✧ Students show progress in academic performance	Test and Exam results and teachers' observation	Wong LY

**TOTAL = \$680,000**

## Appendix II Life-wide Learning Grant

**Shun Lee Catholic Secondary School**  
**Life-wide Learning Grant**  
**Plan on the Use of the Grant**  
**2021-2022 School Year**

**Declaration:** We understand clearly the principles on the use of the Life-wide Learning Grant and, after consulting teachers on the allocation of the resources, plan to deploy the Grant for promoting the following items.

Groups/ Teams	Activities	Date	Target Student (Level)	Brief Description of the Monitoring / Evaluation Mechanism	Estimated Expenses (\$)	Essential Learning Experiences (Please put a ✓ in the appropriate box(es); more than one option can be selected)				
						I	M	P	S	C
						I: Intellectual Development (closely linked with curriculum)				
						M: Moral and Civic Education				
						P: Physical and Aesthetic Development				
						S: Community Service				
C: Career-related Experiences										
Category 1	To organise / participate in life-wide learning activities									
1.1	To organise life-wide learning activities in different KLAs / cross-KLA / curriculum areas to enhance learning effectiveness (e.g. field trips, arts appreciation, visits to enterprises, thematic learning day)									
Academics Groups	Extended Curriculum	Sep-21 to Aug-22	S1-S5	Attendance rate and Evaluation by Teachers	7,070.00	✓		✓	✓	✓
Academics Groups	Putonghua and Foreign Language Club	Sep-21 to Aug-22	S1-S5	Attendance rate and Evaluation by Teachers	6,800.00	✓				
Academics Groups	Chinese History Club	Sep-21 to Aug-22	S1-S5	Attendance rate and Evaluation by Teachers	1,000.00	✓				
Academics Groups	Math Training Team	Sep-21 to Aug-22	S1-S5	Attendance rate and Evaluation by Teachers	7,000.00	✓				
Academics Groups	Cross-KLA (STEM - Robotics Team)	Sep-21 to Aug-22	S1-S5	Attendance rate and Evaluation by Teachers	13,000.00	✓				



Academics Groups	Science Society	Sep-21 to Aug-22	S1-S5	Attendance rate and Evaluation by Teachers	1,500.00	✓				
Academics Groups	Chinese Promotion Team	Sep-21 to Aug-22	S1-S5	Attendance rate and Evaluation by Teachers	1,000.00	✓				
Academics Groups	OLE-Aesthetic development & Career	Sep-21 to Aug-22	S4-S6	Attendance rate and Evaluation by Teachers	16,500.00					✓
Academics Groups	OLE(RS)	Sep-21 to Aug-22	S4-S6	Attendance rate and Evaluation by Teachers	17,500.00		✓			
Academics Groups	Chinese History	Sep-21 to Aug-22	S1-S6	Attendance rate and Evaluation by Teachers	2,000.00	✓				
Academics Groups	Geography	Sep-21 to Aug-22	S1-S6	Attendance rate and Evaluation by Teachers	8,000.00	✓				
Academics Groups	Integrated Humanities	Sep-21 to Aug-22	S1-S3	Attendance rate and Evaluation by Teachers	8,000.00	✓				
Academics Groups	Liberal Studies	Sep-21 to Aug-22		Attendance rate and Evaluation by Teachers	9,000.00		✓			
Academics Groups	Music	Sep-21 to Aug-22	S1-S6	Attendance rate and Evaluation by Teachers	18,000.00			✓		
Academics Groups	Putonghua	Sep-21 to Aug-22	S1-S6	Attendance rate and Evaluation by Teachers	2,100.00	✓				
Academics Groups	SHUN Teens Programme	Sep-21 to Aug-22		Attendance rate and Evaluation by Teachers	68,300.00					
Academics Groups	V-power	Sep-21 to Aug-22		Attendance rate and Evaluation by Teachers	29,100.00					

**Shun Lee Catholic Secondary School**  
**Life-wide Learning Grant**  
**Plan on the Use of the Grant**  
**2021-2022 School Year**

**Declaration:** We understand clearly the principles on the use of the Life-wide Learning Grant and, after consulting teachers on the allocation of the resources, plan to deploy the Grant for promoting the following items.

Groups Teams	Activities	Date	Target Student (Level)	Brief Description of the Monitoring / Evaluation Mechanism	Estimated Expenses (\$)	Essential Learning Experiences  (Please put a ✓ in the appropriate box(es); more than one option can be selected)				
						I	M	P	S	C
						I: Intellectual Development (closely linked with curriculum)				
						M: Moral and Civic Education				
						P: Physical and Aesthetic Development				
						S: Community Service				
						C: Career-related Experiences				
1.2	To organise diversified life-wide learning activities to cater for students' interests and abilities for stretching students’ potential and nurturing in students positive values and attitudes (e.g. activities on multiple intelligences; physical, aesthetic and cultural activities; leadership training; service learning; clubs and societies; school team training; uniformed groups; military camps)									
Interest Groups	Catechism Class	Sep-21 to Aug-22	S1-S5	Attendance rate and Evaluation by Teachers	2,100.00		✓			
Interest Groups	Catholic Society	Sep-21 to Aug-22	S1-S5	Attendance rate and Evaluation by Teachers	6,100.00		✓			
Interest Groups	Coffee Club	Sep-21 to Aug-22	S1-S5	Attendance rate and Evaluation by Teachers	12,000.00				✓	
Interest Groups	Cosmetics Club	Sep-21 to Aug-22	S1-S5	Attendance rate and Evaluation by Teachers	10,000.00					✓

Interest Groups	Dance Club	Sep-21 to Aug-22	S1-S5	Attendance rate and Evaluation by Teachers	8,500.00			✓		
Interest Groups	Drama Society	Sep-21 to Aug-22	S1-S5	Attendance rate and Evaluation by Teachers	21,500.00			✓		
Interest Groups	English Rave	Sep-21 to Aug-22	S1-S5	Attendance rate and Evaluation by Teachers	2,000.00					
Interest Groups	Green Club	Sep-21 to Aug-22	S1-S5	Attendance rate and Evaluation by Teachers	2,000.00				✓	
Interest Groups	Girl Choir	Sep-21 to Aug-22	S1-S5	Attendance rate and Evaluation by Teachers	16,000.00		✓			
Interest Groups	Leathercraft Club	Sep-21 to Aug-22	S1-S5	Attendance rate and Evaluation by Teachers	15,000.00					✓
Interest Groups	School Backstage Team	Sep-21 to Aug-22	S1-S5	Attendance rate and Evaluation by Teachers	1,500.00				✓	
Interest Groups	School band	Sep-21 to Aug-22	S1-S5	Attendance rate and Evaluation by Teachers	170,250.00			✓		
Interest Groups	String orchestra	Sep-21 to Aug-22	S1-S5	Attendance rate and Evaluation by Teachers	109,000.00			✓		
Interest Groups	Netflex & Philosophy Club	Sep-21 to Aug-22	S1-S5	Attendance rate and Evaluation by Teachers	2,000.00			✓		
Interest Groups	Photography Club	Sep-21 to Aug-22	S1-S5	Attendance rate and Evaluation by Teachers	300.00			✓		
Interest Groups	Yoga Club	Sep-21 to Aug-22	S1-S5	Attendance rate and Evaluation by Teachers	9,000.00			✓		

**Shun Lee Catholic Secondary School**  
**Life-wide Learning Grant**  
**Plan on the Use of the Grant**  
**2021-2022 School Year**

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Groups/ Teams	Activities	Date	Target Student (Level)	Brief Description of the Monitoring / Evaluation Mechanism	Estimated Expenses (\$)	Essential Learning Experiences (Please put a ✓ in the appropriate box(es); more than one option can be selected)				
						I	M	P	S	C
						I: Intellectual Development (closely linked with curriculum)				
						M: Moral and Civic Education				
						P: Physical and Aesthetic Development				
						S: Community Service				
						C: Career-related Experiences				
Recreational Groups	Athletic Team	Sep-21 to Aug-22	S1-S5	Attendance rate and Evaluation by Teachers	24,000.00			✓		
Recreational Groups	Athletic Meet	Sep-21 to Aug-22	S1-S5	Attendance rate and Evaluation by Teachers	20,500.00			✓		
Recreational Groups	Badminton Club & Team	Sep-21 to Aug-22	S1-S5	Attendance rate and Evaluation by Teachers	101,400.00			✓		
Recreational Groups	Basketball Team	Sep-21 to Aug-22	S1-S5	Attendance rate and Evaluation by Teachers	92,000.00			✓		
Recreational Groups	Football Team	Sep-21 to Aug-22	S1-S5	Attendance rate and Evaluation by Teachers	12,000.00			✓		
Recreational Groups	Handball Team	Sep-21 to Aug-22	S1-S5	Attendance rate and Evaluation by Teachers	69,600.00			✓		
Recreational Groups	Sport Training Camp	Sep-21 to Aug-22	S1-S5	Attendance rate and Evaluation by Teachers	31,500.00			✓		
Recreational Groups	Table Tennis Team	Sep-21 to Aug-22	S1-S5	Attendance rate and Evaluation by Teachers	14,500.00			✓		

Recreational Groups	Volleyball Team	Sep-21 to Aug-22	S1-S5	Attendance rate and Evaluation by Teachers	14,500.00			✓		
Service Groups	Activity Subsidy (ECA Committee)	Sep-21 to Aug-22	S1-S5	Attendance rate and Evaluation by Teachers	105,000.00				✓	
Service Group	Girl Guide	Sep-21 to Aug-22	S1-S5	Attendance rate and Evaluation by Teachers	400.00		✓			
Service Groups	Social Service Club	Sep-21 to Aug-22	S1-S5	Attendance rate and Evaluation by Teachers	1,500.00				✓	
Service Groups	Red Cross	Sep-21 to Aug-22	S1-S5	Attendance rate and Evaluation by Teachers	200.00				✓	
Service Groups	SA Committee	Sep-21 to Aug-22	S1-S5	Attendance rate and Evaluation by Teachers	7,000.00				✓	
Service Groups	Careers Guidance Team	Sep-21 to Aug-22		Attendance rate and Evaluation by Teachers	42,000.00				✓	
Service Groups	Guidance Team	Sep-21 to Aug-22	S1-S5	Attendance rate and Evaluation by Teachers	18,000.00				✓	
Service Groups	Discipline Team	Sep-21 to Aug-22	S1-S5	Attendance rate and Evaluation by Teachers	18,000.00				✓	
Special Activities	Inter-Class Competition	Sep-21 to Aug-22	S1-S5	Attendance rate and Evaluation by Teachers	7,200.00			✓		
Special Activities	Inter-School Competition	Sep-21 to Aug-22	S1-S5	Attendance rate and Evaluation by Teachers	30,500.00			✓		
Special Activities	Swimming Gala	Sep-21 to Aug-22	S1-S5	Attendance rate and Evaluation by Teachers	10,800.00			✓		
Special Activities	Diocesan Athletic Meet	Sep-21 to Aug-22	S1-S6	Attendance rate and Evaluation by Teachers	32,900.00			✓		

**Shun Lee Catholic Secondary School**  
**Life-wide Learning Grant**  
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**2021-2022 School Year**

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Groups/Teams	Activities	Date	Target Student (Level)	Brief Description of the Monitoring / Evaluation Mechanism	Estimated Expenses (\$)	Essential Learning Experiences (Please put a ✓ in the appropriate box(es); more than one option can be selected)				
						I	M	P	S	C
						I: Intellectual Development (closely linked with curriculum)				
						M: Moral and Civic Education				
						P: Physical and Aesthetic Development				
						S: Community Service				
						C: Career-related Experiences				
Special Activities	Religious Activities Team	Sep-21 to Aug-22	S1-S6	Attendance rate and Evaluation by Teachers	12,000.00		✓			
Student Organizations	Class Club	Sep-21 to Aug-22	S1-S5	Attendance rate and Evaluation by Teachers	3,000.00				✓	
Student Organizations	Four House	Sep-21 to Aug-22	S1-S5	Attendance rate and Evaluation by Teachers	9,100.00		✓			
Student Organizations	Student Union	Sep-21 to Aug-22	S1-S5	Attendance rate and Evaluation by Teachers	8,000.00				✓	
<b>1.3</b>	<b>To organise or participate in non-local exchange activities or competitions to broaden students' horizons</b>									
Study Tour	Student & Teacher's Subsidy	Sep-21 to Aug-22	S1-S5	Attendance rate and Evaluation by Teachers	440,000.00	✓				
<b>1.4</b>	<b>Others</b>									
			<b>Estimated Expenses for Category 1</b>		1,728,720.00					

**Shun Lee Catholic Secondary School**  
**Life-wide Learning Grant**  
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**2021-2022 School Year**

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<b>Groups/Teams</b>	<b>Item</b>	<b>Purpose</b>	<b>Estimated Expenses (\$)</b>
<b>Category 2</b>	<b>To procure equipment, consumables and learning resources for promoting life-wide learning</b>		
Academics Groups	Math Training Team	Teachers' references, printing & stationery, teaching aids	1,500.00
Academics Groups	Chinese History Club	Materials	1,800.00
Academics Groups	Putonghua and Foreign Language Club	Board Decoration, printing & stationery, banners & posters and miscellaneous	1,700.00
Academics Groups	Cross-KLA (STEM - Robotics Team)	Team Uniform, Tools, Robotics parts & accessories	14,000.00
Academics Groups	Science Society	board decoration , printing	150.00
Interest Groups	Art Club	Materials	5,000.00
Interest Groups	Girl Choir	scores, folder	2,800.00
Interest Groups	Catechism Class	Equipment: references book for teacher, consumables	1,200.00
Interest Groups	Catholic Society	Consumables, Prizes	2,000.00
Interest Groups	Coffee Club	Equipment, Coffee beans, milk , leaflet, flyers, coffee books	4,000.00
Interest Groups	Cosmetics Club	Equipment, General expenses, references note & book for teacher, accessories	6,300.00

Interest Groups	Dance Club	Materials, CD & DVD, fees for guest, printing & stationery	5,400.00
Interest Groups	Drama Society	Printing	300.00
Interest Groups	Green Club	Materials	400.00
Interest Groups	Leathercraft Club	Reference books for teachers & students, tools, leather, hardware, board decoration, photocopying & printing	4,300.00
Interest Groups	Netflex & Philosophy Club	Stationery	150.00
Interest Groups	School Backstage Team	Stage Equipment, performance appreciation, printing & stationery	1,800.00
Interest Groups	String orchestra	Instruments and maintenance (violin, cello), scores	12,000.00



**Shun Lee Catholic Secondary School**  
**Life-wide Learning Grant**  
**Plan on the Use of the Grant**  
**2021-2022 School Year**

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<b>Groups/Teams</b>	<b>Item</b>	<b>Purpose</b>	<b>Estimated Expenses (\$)</b>
<b>Category 2</b>	<b>To procure equipment, consumables and learning resources for promoting life-wide learning</b>		
Interest Groups	School band	Instruments, maintenance of instruments, consumables, photocopy	119,500.00
Interest Groups	Photography Club	Consumables, printing & stationery	1,700.00
Interest Groups	Yoga Club	Sanitizer	100.00
Interest Groups	English Rave	Consumables	700.00
Recreational Groups	Athletic Team	Equipment: Equipment & Spike shoes	7,500.00
Recreational Groups	Athletic Meet	Materials	3,000.00
Recreational Groups	Badminton Club & Team	Equipment: Training Tools	7,600.00
Recreational Groups	Basketball Team	Equipment: Basketballs, Basketball net & Basketball bag	5,500.00
Recreational Groups	Football Team	Equipment: Balls, training equipment	5,800.00
Recreational Groups	Handball Team	Equipment: Fitness equipment and training accessories, Handball grip wax and hand washing soap, Handballs, Handball goal net & Goal keeper supporter	10,000.00

Recreational Groups	Table Tennis Team	Equipment: Balls, bats & nets, team uniform	2,500.00
Recreational Groups	Volleyball Team	Equipment: balls, carrying bags, accessories, training consumables & teaching & fitness training tools	6,900.00
Service Groups	Activity Subsidy (ECA Committee)	Banners and accessories, stationery	4,000.00
Service Groups	Social Service Club	Board decoration	1,000.00
Service Groups	Class Club	Consumables	500.00
Service Groups	Girl Guide	Thinking day fee, enrolment ceremony fee & materials	1,450.00
Service Groups	Red Cross	Printing & stationery	200.00
Special Activities	Inter-Class Competition	Equipment: whistle	1,700.00
Special Activities	Sport Training Camp	Consumables	2,500.00
Special Activities	Swimming Gala	Stop watches, swimming cap & materials	4,000.00
Student Organizations	Four House	Ballot paper, banner, decoration, trophy, badge, coupon	2,200.00
		<b>Estimated Expenses for Category 2</b>	<b>253,150.00</b>
		<b>Estimated Expenses for Categories 1 &amp; 2</b>	<b>1,981,870.00</b>

#### **Estimated Number of Student Beneficiaries**

Total number of students in the school:	751
Estimated number of student beneficiaries:	751
Percentage of students benefitting from the Grant (%):	100%

## Appendix III : Plan on School-based After-school Learning and Support Programmes

Name of School: Shun Lee Catholic Secondary School

Project Coordinator: Mr. Koong Tak Man Contact Telephone No.: 23893082

A. The estimated number of students (count by heads) benefitted under this Programme is 459 (including A. 90 CSSA recipients, B. 279 SFAS full-grant recipients and C. 90 under school's discretionary quota).

B. Information on Activities to be subsidized / complemented by the grant.

*Name / Type of activity	Objectives of the activity	Success criteria (e.g. learning effectiveness)	Method(s) of evaluation (e.g. test, questionnaire, etc)	Period/Date activity to be held	Estimated no. of participating eligible students <sup>#</sup>			Estimated expenditure (\$)	Name of partner/service provider (if applicable)
					A	B	C		
1. Writing Workshop for S1-3 (estimated participants =75, 25 students per level)	<ul style="list-style-type: none"> <li>To enhance students' writing skills</li> </ul>	<ul style="list-style-type: none"> <li>Produce writings with improved development of ideas</li> </ul>	<ul style="list-style-type: none"> <li>Teachers' observation and feedback given by course instructors</li> </ul>	July 2022	7	22	7	\$7200 (\$200 per student 6-hour workshop)	Service Provider to be confirmed for S1-S2  Alumni for S3
2. Writing Workshop for S5 (estimated participants = 40 students)	<ul style="list-style-type: none"> <li>To prepare students for HKDSE writing exam</li> </ul>	<ul style="list-style-type: none"> <li>Produce writings with improved development of ideas</li> </ul>	<ul style="list-style-type: none"> <li>Teachers' observation and feedback given by course instructors</li> </ul>	July 2022	4	12	4	\$8000 (\$400 per student)	Alumni
3. Speaking Workshop for S1 – S3 (estimated participants = 75,25 students per level)	<ul style="list-style-type: none"> <li>To enhance speaking skills of low-achievers</li> </ul>	<ul style="list-style-type: none"> <li>Attain Level 3 in the speaking exam</li> </ul>	<ul style="list-style-type: none"> <li>Teachers' observation and feedback given by course instructors</li> </ul>	July 2022	7	22	7	\$4680 (\$130 per student)	Alumni
4. Summer Learning Support Classes for S1 – S3 (estimated participants = 75 students)	<ul style="list-style-type: none"> <li>To consolidate low achievers' language skills</li> </ul>	<ul style="list-style-type: none"> <li>Score at least 75% of the marks in end-of course assessment</li> </ul>	<ul style="list-style-type: none"> <li>Assessment score and comments from course instructors</li> </ul>	July 2022	7	22	7	\$ 5400 (\$150 per student)	Alumni

5. Mathematics Remedial Classes in summer holiday (estimated participants: 80 students S1 – S3)	<ul style="list-style-type: none"> <li>To improve students basic concepts of Mathematics</li> </ul>	<ul style="list-style-type: none"> <li>Students have greater confidence in solving basic Mathematics problems</li> </ul>	<ul style="list-style-type: none"> <li>Tutors' and Teachers' report</li> </ul>	July 2022	8	24	8	\$4800 (\$120 per student)	Alumni
6. Mathematics Remedial Classes after school (estimated participants: 90 students S1 to S3)	<ul style="list-style-type: none"> <li>To improve students basic concepts of Mathematics</li> </ul>	<ul style="list-style-type: none"> <li>Students have greater confidence in solving basic Mathematics problems</li> </ul>	<ul style="list-style-type: none"> <li>Tutors' and Teachers' report</li> </ul>	Oct 2021 – May 2022	9	27	9	\$3600 (\$80 per student)	Alumni
7. Mathematics Remedial Classes after school (estimated participants: 25 S5 students in 1st term, 30 S5 students in 2nd term and 20 S6 students)	<ul style="list-style-type: none"> <li>To improve students basic concepts of Mathematics</li> <li>To help students consolidate the syllabus taught in the school year</li> </ul>	<ul style="list-style-type: none"> <li>Attain level 2 or 3 in exams</li> </ul>	<ul style="list-style-type: none"> <li>Internal exam or HKDSE results</li> </ul>	Sept 2021– May 2022	7	22	7	\$19260 (S5:\$360 per student in 1st term and \$540 per student in 2nd term) (S6: \$720 per student)	Alumni
8. International Competition and Assessments for Schools – Mathematics : (125 students S1 – S3)	<ul style="list-style-type: none"> <li>To provide students chances to sit for an international assessment</li> <li>To provide students more exposure in solving real life problems involving Mathematics</li> </ul>	<ul style="list-style-type: none"> <li>Students show greater competency in Mathematics</li> <li>Students have a better mastery in related problems</li> </ul>	<ul style="list-style-type: none"> <li>Assessment report</li> </ul>	March 2022	12	37	12	\$4270 (\$70 per students)	ICAS Hong Kong Office
9. Musical instrument classes (estimated participants: 35 students)	<ul style="list-style-type: none"> <li>To develop the students' interested in learning instruments.</li> </ul>	<ul style="list-style-type: none"> <li>Students actively participate in various school/public performances, competitions and examinations.</li> </ul>	<ul style="list-style-type: none"> <li>Tutors' report</li> <li>ABRSM result</li> <li>performances</li> </ul>	Sept 2021 - Aug 2022	3	10	3	\$56000 (\$3,500 per student around 35 lessons in one year)	To be confirmed

10. Music festival (estimated participants: 20 students)	<ul style="list-style-type: none"> <li>To compete with other participants.</li> </ul>	<ul style="list-style-type: none"> <li>More than 70% of students get merit</li> </ul>	<ul style="list-style-type: none"> <li>The result</li> </ul>	March 2022	2	6	2	\$3000 (around \$300 per student)	Hong Kong Schools Music and Speech Association
11. S1 Saturday Tutorial Class (estimated participants: 32 students)	<ul style="list-style-type: none"> <li>To help S1 students to learn better in subjects taught in English</li> </ul>	<ul style="list-style-type: none"> <li>The students show greater confidence and proficiency in using English to learn Math, IH and Science.</li> </ul>	<ul style="list-style-type: none"> <li>Questionnaire</li> <li>Observation from subject teachers</li> <li>Test and examination result</li> </ul>	Oct 2021-Dec 2021  Feb 2022-Jun 2022	3	9	3	\$27150 (\$810 per student in 1st term and \$1000 per student in 2nd term)	Alumni
12. S5 Spiritual Class (estimated participants: 35 students)	<ul style="list-style-type: none"> <li>Strengthen the class spirit and increase the self-awareness in spiritual health</li> </ul>	<ul style="list-style-type: none"> <li>Students show confidence and positive attitude in life.</li> </ul>	<ul style="list-style-type: none"> <li>Questionnaire</li> </ul>	Sept 2021-Aug 2022	3	10	3	\$1600 (\$100 per student)	To be confirmed
13. Spiritual Education Program (estimated participants: 20 students)	<ul style="list-style-type: none"> <li>Increase the self-awareness of spiritual health</li> </ul>	<ul style="list-style-type: none"> <li>Students show high self-esteem &amp; good social skills</li> </ul>	<ul style="list-style-type: none"> <li>Attendance record</li> </ul>	Sept 2021-Aug 2022	2	6	2	\$3000 (\$300 per student)	School base
14. Painting Lesson -Acrylic -Oil Pastel (estimated participants: 20 S4 students 19 S5 students)	<ul style="list-style-type: none"> <li>To improve students' painting technique</li> </ul>	<ul style="list-style-type: none"> <li>Students shows greater competency in painting</li> </ul>	<ul style="list-style-type: none"> <li>Teachers' observation</li> </ul>	Sept 2021-June 2022	3	11	3	\$2550 (\$150 per student)	Alumni
15. HKICPA/HKABE BAFS Mock Examination (estimated participants: 30 S5 students)	<ul style="list-style-type: none"> <li>To help students from low income families to prepare well for the HKDSE Examination on BAFS, as well as to develop and assess candidates' understanding and application of basic accounting and business knowledge, skills and values to meet different business needs</li> </ul>	<ul style="list-style-type: none"> <li>Attain Grade 3 or above in the examination</li> </ul>	<ul style="list-style-type: none"> <li>Exam result</li> </ul>	December 2021	3	9	3	\$1950 (\$130 per student, based on 19/20 exam fee & marking fee)	Co-organized by Hong Kong Institute of CPAs (HKICPA) and Hong Kong Association for Business Education Limited (HKABE)

16. After-school small group academic enhancement class for S1-S3 students (estimated participants: 40 students)	<ul style="list-style-type: none"><li>Provide more academic support for low achievers</li></ul>	<ul style="list-style-type: none"><li>Students show progress in academic performance</li></ul>	<ul style="list-style-type: none"><li>Test and Exam results and teachers’ observation</li></ul>	Whole academic year	4	12	4	\$10000 (\$500 per student)	Part-time tutors
17. 文化交流活動 (預計人數: 60 人)	<ul style="list-style-type: none"><li>與宗教科、地理科、視藝等課程配合舉辦活動讓學生認識不同國家的文化</li></ul>	學生能將文化交流活動所學應用於課程學習內	<ul style="list-style-type: none"><li>問卷調查教師觀察</li></ul>	2022 年 4 月至 2022 年 7 月	6	18	6	\$60000 (\$2000 per student)	未確定
Total no. of activities: 17				@No. of man-times	90	279	90	<b><u>Estimated total: \$222460</u></b>	
				**Total no. of man-times	459				

4050

Note:

\* Name/type of activities are categorized as follows: tutorial service, learning skill training, languages training, visits, art /culture activities, sports, self-confidence development, volunteer service, adventure activities, leadership training, and communication skills training courses.

@ Man-times: refers to the aggregate no. of benefitted students participating in each activity listed above.

\*\*Total no. of man-times: the aggregate of man-times (A) + (B) + (C)

# Eligible students: students in receipt of CSSA (A), SFAS full grant (B) and disadvantaged students identified by the school under the discretionary quota (C) .

## Appendix IV : Plan on Diversity Learning Grant

Measures to broaden students' choices of elective subjects and provision of gifted education programmes for the 2021 to 2022 Cohort of NSS Students (S4-S6)

DLG funded Programme(s)	Strategies & benefits anticipated (e.g. in what way students' diverse learning needs are catered for)	Name of programme(s)/course(s)	Target students	Evaluation of student Learning/success indicator	Teacher in Charge	Budget
Gifted Programmes – English Language	Enhancing elite students' writing skills	Elite Writing Class	20 (S6 students)	Teachers' observation of students' performance	Chan S	\$6,000
	Enhancing elite students' public presentation skills	Elite Public Speaking Class	48 (S4-S6 students)	Teachers' observation of students' performance	Lim LL	\$4,000
資優課程 – 中文科	閱讀古今中國文學作品，提升同學閱讀及鑒賞能力，培養閱讀興趣和習慣	中文文學精進班(閱讀)	25 (S4-S6 students)	Teachers' observation of students' performance	Chuk SH	\$6,000
Gifted Programmes – Innovation & Entrepreneurship	Enhancing students' skills in creating innovative solutions to real-world problems	MIT Innovation Academy	5 (S4-S6 students)	Students' prototypes and presentations	Wong LY	\$15,000
Gifted Programmes – Robotics & AI Programming	Enhancing students' strategic planning skills in developing a diverse fleet of robots and engaging in team battles	Robotics and AI Programming Course	15 (S4-S6 students)	Teachers' observation of students' performance	Pau CW	\$5,000
Gifted Programmes – Leadership	Enhancing students' leadership skills	Leadership Training	20 (S4-S6 students)	Teachers' observation of students' performance	Yip PH	\$5,000
Gifted Programmes – Credit-bearing Courses	Broadening gifted students' horizons by engaging them in an inspiring learning environment provided by universities / institutions	Credit-bearing Courses	15 (S4-S6 students)	Teachers' observation	Wong LY	\$25,000
					Total	\$66,000

## Appendix V

順利天主教中學  
姊妹學校交流計劃書  
2021-2022 學年

姊妹學校名稱： 上海田家炳中學

締結日期： 13-6-2017

本校擬於計劃推行期間舉辦下列姊妹學校交流活動：

項目編號	交流項目名稱及內容	預期目標	監察／評估	津貼分配
1.	<u>上海文化及普通話學習交流團</u> <ul style="list-style-type: none"> <li>由 3 位老師帶領 30 位中二及中三同學出訪</li> <li>2022 年 4 月 9 日至 4 月 13 日</li> <li>到田中與上海學生一起上課</li> <li>和上海同學一起體驗參與課外活動</li> <li>和學生領袖交流帶領課外活動經驗</li> <li>考察上海的歷史文化及環境保護的發展</li> </ul>	<ul style="list-style-type: none"> <li>提升同學聽說普通話的能力</li> <li>加深同學對國家的社會和文化發展情況認識</li> <li>增進兩地同學和老師之間溝通及友誼</li> <li>增加對上海學生的學習水平和生活了解</li> <li>學習帶領活動技巧</li> </ul>	<b>評估成效及匯報:</b> <ul style="list-style-type: none"> <li>學生及老師問卷</li> <li>學生反思報告</li> <li>回校普通話課內匯報學習成果</li> </ul>	<b>團費:</b> <b>學生:</b> 每人資助\$7,000, 共 30 人 $\$7,000 \times 30 = \$210,000$ <b>老師:</b> 每人資助\$7,000, 共 3 人 $\$7,000 \times 3 = \$21,000$  <b>交流活動文具及其他後備支出:</b> $\$4,000$  <b>總支出: \$235,000</b>



## Appendix VI

**Shun Lee Catholic Secondary School**  
**Plan on the Use of the Promotion of Reading Grant**  
**2021-22 School Year**

The major objectives for Promotion of Reading: To promote a positive reading atmosphere conducive to the building of knowledge, acquisition of skills and cultivation of positive attitude and values.

	Item*	Estimated Expenses (\$)
1.	<b>Consumables</b>	8,000
	Consumable items	
	Book wrapping plastic film	
2.	<b>Student Activities</b>	19,000
	Conduct talks	
	library activities	
	Holiday reading scheme	
	subsidising students for reading related activities and courses	
3.	<b>Printing &amp; Stationery</b>	3,000
	Photocopying and stationery for library and reading room	
4.	<b>Library Books</b>	30,000
	Printed books and magazines	
	Bookends (200 pieces)	

**Total: \$60 000**