

SHUN LEE CATHOLIC SECONDARY SCHOOL (2019-2020)

10<sup>th</sup> January 2020

Dear Parents,

**CIRCULAR No.31**  
**Secondary 1-5 Parents' Day**

In order to improve our communication, we would like to invite you to a meeting on 19<sup>th</sup> January 2020 (Sunday). The learning progress of your child will be discussed and the report card will be distributed during the meeting. Please confirm your attendance and return the reply slip to the class teacher.

Run-down: Registration→Fill in random sampling questionnaire→Meeting with class teacher

Scheduled Time : \_\_\_\_\_  
**(Please arrive 15 minutes earlier for registration)**

\*If you cannot attend the meeting at the scheduled meeting time, please contact the class teacher.

Yours faithfully,

Chim Yin Chu  
Principal

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**Reply Slip**  
**Circular No.31 (2019-2020)**  
**Secondary 1- 5 Parents' Day**

Name: \_\_\_\_\_

Date: \_\_\_\_\_

Class: \_\_\_\_\_ (    )

Dear Ms. Chim,

I understand the content of the circular No.31 and will attend the meeting at \_\_\_\_\_ as scheduled.

Yours sincerely,

Signature of Parent

順利天主教中學 (2019 - 2020)

學校通告 31

中一至中五家長日

敬啟者：

為促進家長與校方之間的聯繫，本校將於二零二零年一月十九日(星期日)舉行家長日，讓家長了解學生在校的學習情況，並領取上學期成績報告。現誠邀 貴家長於是日蒞臨本校與班主任會談。當日流程如下：登記→等候或抽樣問卷調查→與班主任會面。

預約會面時間： \_\_\_\_\_  
(請於預約時間前15分鐘抵達)

\*如 貴家長未能依預約時間出席，請與班主任另約時間。

此致  
貴家長

順利天主教中學校長

詹燕珠謹啟

二零二零年一月十日

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回 條  
學校通告 31 (2019 - 2020)  
中一至中五家長日

姓名： \_\_\_\_\_ 班別 \_\_\_\_\_ ( )

敬覆者：本人已知悉有關家長日的安排，並將於一月十九日依預約時間： \_\_\_\_\_  
出席家長日。

此覆  
順利天主教中學詹校長

家長或監護人簽署： \_\_\_\_\_

二零二零年一月 日