

16 January 2018

Dear Parents,

**CIRCULAR NO. 23**  
**Secondary 1-5 Parents' Day**

In order to improve our communication, we would like to invite you to a meeting on 21 January 2018 (Sunday). The learning progress of your child will be discussed and the report card will be distributed during the meeting.

The meeting with the class teacher is scheduled at \_\_\_\_\_ (please arrive 15 minutes earlier). Please confirm your attendance and return the reply slip to the class teacher.

Yours faithfully,

Chim Yin Chu  
Principal

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**Reply Slip**

**Circular No. 23 (2017-2018)**  
**Secondary 1- 5 Parents' Day**

Name: \_\_\_\_\_

Date: \_\_\_\_\_

Class: \_\_\_\_\_ (    )

Dear Ms Chim,

I understand the content of the circular No.23 and will attend the meeting at \_\_\_\_\_ as scheduled.

Yours sincerely,

Signature of Parent

順利天主教中學 (2017 - 2018)

學校通告 23

中一至中五家長日

敬啟者：

為促進家長與學校之間的聯繫，使雙方對學生的情況更加瞭解，本校定於二零一八年一月二十一日(星期日)舉行家長日，讓家長了解學生在校的情況及面對的問題，並領取上學期成績報告。現誠邀 貴家長於是日：\_\_\_\_\_ 蒞臨本校(請於預約時間前15分鐘抵達)。如 貴家長未能依預約時間出席，請與班主任另約時間。

此致

貴家長

順利天主教中學校長

詹燕珠謹啟

二零一八年一月十六日

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回 條

學校通告 23 (2017 - 2018)

中一至中五家長日

姓名：\_\_\_\_\_

班別\_\_\_\_\_ ( )

敬覆者：本人已知悉有關家長日的安排，並將於一月二十一日依預約時間：\_\_\_\_\_ 出席家長日。

此覆

順利天主教中學詹校長

家長或監護人簽署：\_\_\_\_\_

二零一八年一月 日