

SHUN LEE CATHOLIC SECONDARY SCHOOL (2017-2018)

28th August 2017

Dear S1 Parents/Guardians,

Circular No. 2
eClass Mobile Application for Parents

To support environmental protection and strengthen the communication between parents and school, our school has adopted the use of mobile application for dissemination of school information. Many parents have already downloaded and installed “eClass Parent App” in their mobile devices to receive our push messages, electronic circulars and latest school news automatically. For the arrangement of using “eClass Parent App”, please take note of the following:

1. Please follow the attached instructions to install the “eClass Parent App” on your mobile device.
2. From 1st September 2017 to 3rd September 2017, you can use the “eClass Intranet” username and password to login the app. A testing e-circular will be sent to you on 1st September 2017. Please sign this circular electronically with your password.
3. For security reason, please change your password immediately after the first login. This password is equivalent to your signature. Please never disclose this password to your son/daughter.
4. Please return this reply slip to the class teacher on 5th September 2017.

Should you have any enquiries on the use of eClass App, please call 2337 2123 to contact the IT team of BroadLearning Education (Asia) Limited.

Yours faithfully,

Chim Yin Chu (Ms.)
Principal



Reply Slip
Circular No. 2 (2017-2018)
eClass Mobile Application for Parents

Name: _____ Class: _____ () Date: _____

Dear Ms. Chim,

Your circular dated 28th August 2017 concerning the details of the “eClass Mobile Application for Parents” is noted with thanks. I*:

- will install / have installed eClass App. I also agree to use eClass App for replying school circulars.
- will not use eClass App at this moment. Please continue to issue me hardcopies of school circulars.

Yours sincerely,

Signature of Parent

**Please put a tick in the appropriate box*

順利天主教中學
學校通告 2 (2017-2018)
有關電子通告及即時訊息事宜

敬啟者：

為支持環保，減少用紙，以及進一步提高家校通訊的效率，本校於於2015年起以電子通告形式發放學校資訊，不少家長已選擇使用智能手機，透過 eClass Parent App 查看學校通告及接收學校資訊。有關本校發放電子通告及即時訊息的安排，請家長注意以下事項：

1. 請家長依照附件指示安裝 eClass Parent App。
2. 於9月1日至9月3日期間以 eClass 內聯網的帳戶名稱及密碼登入程式。學校將於9月1日發出一份測試版電子通告，請閱讀此通告並嘗試簽署回條。
3. 為保安理由，請於首次登入後立即更改密碼，並親自妥善保管，此密碼等同家長簽署，切勿將密碼交予子女，以確保校方與家長的溝通。
4. 請填妥回條並於9月5日交回班主任。

如對使用 eClass Parent App 家長手機應用程式有任何疑問，歡迎致電 3913 3211 與博文教育(亞洲)有限公司聯絡。

此致
中一級家長

順利天主教中學校長
詹燕珠謹啟

二零一七年八月二十七日

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回條
學校通告 2 (2017 - 2018)
有關電子通告及即時訊息事宜

姓名：_____ 班別：_____ ()

敬覆者：貴校來函有關通告2事宜已悉。（請在適當 內填上“✓”號）

本人已／將安裝 eClass Parent App，並同意日後以 eClass Parent App 簽閱學校通告回條。

本人暫時不會使用 eClass Parent App，學校通告回條需以列印版本簽收。

此覆
順利天主教中學詹校長

家長或監護人_____簽署

二零一七年九月 日