

Shun Lee Catholic Secondary School
S1 Discretionary Place Application Information (2022-2023)

Our school is dedicated to providing whole person development to students. In S1 admission, student's conduct and potential in other areas will be considered along with their academic performance. There are 41 S1 Discretionary Places and about 300 applicants will be selected for interview.

A. Selection criteria for interview and admission

	Criteria	Weighting
1.	Conduct	10%
2.	Academic performance	15%
3.	Performance in Interview	30%
4.	EDB Rank Order	25%
5.	Performance in other areas (Sports & Aesthetics, Service, Activities)	10%
6.	Connection with our school	10%
Remarks:	<ul style="list-style-type: none"> • Applicants' average conduct grade should attain Grade B or above. • Applicants' English proficiency should meet the school standard in English interview. 	

B. Application procedures

1. Applicants can download the application form from our school website (www.slcss.edu.hk) or obtain it in person from 2 December 2021 to 17 January 2022.
2. Applicants should return the following documents by hand to our school from 3 January 2022 to 17 January 2022. Upon receipt, an application code will be assigned to each applicant.

i.	The completed school application form
ii.	The application form for S1 Discretionary Place (from EDB)
iii.	Hong Kong Identity Card and a photocopy
iv.	Photocopies of P5 to P6 academic reports (please specify in the form if school exams were cancelled)
v.	Photocopies of awards and certificates (based on the categories listed on the application form, submit no more than 3 photocopies of the documents for each category)
vi.	A photocopy of Catholic Baptism Certificate (for Catholics only)
vii.	TWO 4"x9"/101mm x 228mm self-addressed and stamped envelopes (\$2). Please state the names of applicant and his/her parents as recipients on the envelopes.
Recommendation letters from primary schools are NOT required.	

3. School Office hours

Monday to Friday:	9:00 am to 5:00 pm
Saturday:	9:00 am to 12:00 pm
Sunday and public holidays:	Closed

4. The date of interview is 12 March 2022 (Saturday). Applicants should choose to attend either the morning session (9:00-12:45) or the afternoon session (13:15-17:00). No changes can be made to the time slot once applicants make the decision.
5. The list of interviewees' application code will be released on our school website (www.slcss.edu.hk) on 5 March 2022. All interviewees will also receive the interview notification by mail.
6. Interview arrangements
The whole interview process lasts for 1 hour 30 minutes, including waiting time and preparation time. The interview is divided into two parts:
 Part 1: A 5-minute group discussion
 Part 2: A 10-minute individual interview conducted in Cantonese and English.
7. Parents of successful applicants will be notified by mail and phone on 31 March 2022. These notification arrangements are not applicable to both reserve and unsuccessful applicants.

C. Points to note

1. According to the Education Bureau, each Primary 6 student is allowed to apply at most TWO secondary schools for a discretionary place. Applications cannot be withdrawn once submitted.
2. Submitted documents will only be used for S1 admission purpose. All documents will be destroyed after the admission process and will not be returned.
3. Any changes and updates for the SSPA arrangement will be released through our school website (www.slcss.edu.hk).
4. School overview video:



5. In view of the COVID-19 epidemic, should P6 students/parents have genuine difficulties in submitting the Application Forms for Secondary One Discretionary Place to our school, parents could thoroughly consider the needs and associated risks, and arrange to submit the Application Forms and the other documents (mentioned in Part B No. 2) , together with the third 4"x9"/101mm x 228mm self-addressed and stamped envelopes (\$2), with the name of the applicant's parent as recipients on the envelope by registered mail between 3 January 2022 to 17 January 2022 (the postmark date should not be later than the prescribed deadline). After verifying and confirming that the information of parents' application by post, our school will stamp the school chop and return the Parent's Copy of the Application Form to the parent concern by post for retention and record.